

References

- CEDAW (1995). "Contributions of the Committee to International Conferences." New York: UN, Report by the Committee on the Elimination of Discrimination against Women. CEDAW/C/1995.
- Commonwealth Secretariat (1999a). *Gender Management System Handbook*. Gender Management System Series. London.
- Commonwealth Secretariat (1999b). *Gender Mainstreaming in Education: A Reference Manual for Governments and Other Stakeholders*. Gender Management System Series. Authors: Leo-Rhynie, E and the Institute of Development and Labour Law, University of Cape Town. London.
- Commonwealth Secretariat (1997). *The Commonwealth At the Summit, Volume 2: Communiqués of Commonwealth Heads of Government Meetings (1987-1995)*. London.
- Commonwealth Secretariat (1995a). *The 1995 Commonwealth Plan of Action on Gender and Development*. London.
- Commonwealth Secretariat (1995b). *Working towards Gender Equality*. London.
- Dodoo, R (1994). *The Civil Service Reform Programme*. Paper commissioned by Atlas Conference.
- "Gender, Politics and Democracy". *Southern Africa Feminist Review*: Vol. 1. No. 2.
- Government of Canada (1996). *Gender-Based Analysis – A Guide for Policy-Makers*. Ottawa: Status of Women Canada.
- Government of Zimbabwe (1996). *Vision 2020*. Draft.
- Government of Zimbabwe (1995). *First Report on the Convention on the Elimination of all Forms of Discrimination against Women*. Harare.
- Government of Zimbabwe (1984). *Equal Opportunities for Women, in the Civil Service*. Programme Action, Cabinet Office.
- IDLL (1996). "Equal Employment Opportunities Policy as Regards Gender for Commonwealth Countries". Institute of Development and Labour Law, University of Cape Town. London: Commonwealth Secretariat consultancy paper.
- Jorm, N; Hunt, J and Manning, N (1996). *Working Towards Results: Managing Individual Performance in the Public Service*. London: Commonwealth Secretariat.
- Kabeer, N (1994). "Gender-aware policy and planning: a social relations perspective", in MacDonald, M, (ed.), *Gender Planning in Development Agencies*. Oxford: Oxfam.
- Kaul, M (1995). *From Problem to Solution: Commonwealth Strategies for Reform*. London: Commonwealth Secretariat.
- Made, P A and Matambanadzo, I (1996). *Beyond Beijing: Strategies and Visions Towards Women's Equality*. SADC Press Trust: Harare.
- Moser, C (1989). "Gender Planning in the Third World: Meeting Practical and Strategic Gender Needs," in *World Development* Vol. 17.
- Nicholson, L (1994) *Interpreting Gender*. SIGNS.
- Nzomo, M (1995). *Women in Top Management in Kenya*. AAPAM.
- Polidano, C and Manning, N (1996). *Redrawing the Lines: Service Commissions and the Delegation of Personnel Management*. London: Commonwealth Secretariat.
- Russo, S, et al (1989). *Gender Issues in Agriculture*. USAID.
- SADC Secretariat (1997). *Into the Future: Gender and SADC*. Gaborone, Botswana.
- Sen, G and Grown, C (1987). *Development Crises and Alternative Visions: Third World Women's Perspective*. Monthly Review Press.
- Status of Women Canada (1996). *Perspectives*. Vol. 9, No. 1.
- United Nations Development Programme (1990, 1995, 1997). *Human Development Report*. New York.

- United Nations Development Programme (1991). *Focus on Women: United Nations Fund for Women*. New York.
- UNICEF (1994). *A Review of the Social Dimensions of Adjustment in Zimbabwe 1990-94*. New York.
- United Nations (1995a). *The Beijing Declaration and Platform for Action*. New York.
- United Nations (1995b). *World Summit for Social Development: The Copenhagen Declaration*. New York.
- United Nations (1994). *World Social Situation in the 1990s*. New York.
- Williams, G and Harvey, C (1998). "Gender Management Systems in Higher Education in the Commonwealth and Other Countries". Commonwealth Secretariat consultancy paper. London.
- World Bank (1995). *Country Memorandum: Zimbabwe*. The World Bank, Washington DC
- World Bank (1992). *Poverty Reduction Hand Book*. The World Bank, Washington, DC.
- World Bank (1990). *World Development Report: Poverty*. Oxford University Press.

Appendix *Glossary of terms*

Gender

Gender can be defined as the set of characteristics, roles and behaviour patterns that distinguish women from men which are constructed not biologically but socially and culturally. The sex of an individual is biologically determined, whereas gender characteristics are socially constructed, a product of nurturing, conditioning, and socio-cultural norms and expectations. These characteristics change over time and from one culture to another. The concept of gender refers not only to women and men but, importantly to the relations of power between them. Gender relations are constantly being renegotiated in the context of changing political, economic, social, and cultural environments at the local, national and international level.

Gender analysis

Gender analysis is the qualitative and quantitative analysis of any information from a gender perspective, in order to draw out gender imbalances and inequities, and expose instances of gender discrimination. It involves collecting sex-disaggregated data to be fed into the policy process, and assessing the impact of existing policies and programmes on gender inequalities. It also involves assessing how gender-inequitable power relations may impact on the achievement of a range of development goals including the goal of gender equality.

Gender equality/equity

Gender equality can be understood in two ways: firstly, *formal equality* means treating everyone identically, regardless of circumstances. It is premised on the theory that all people are equal, and that treating all people in the same way is therefore fair. *Substantive equality*, on the other hand, is concerned with arriving at equality of outcomes rather than with giving identical treatment. This is the essence of gender equity (Status of Women Canada, 1996). Women's gender roles often prevent them from accessing resources and opportunities, even when these are offered without overt discrimination to either sex. In recognising the differential impact on women and men of policies which may appear to be non-discriminatory, gender equity involves taking whatever steps are necessary to ensure that women and men benefit equally from resources and opportunities.

Gender mainstreaming

Gender mainstreaming means ensuring that a gender perspective is included in the formulation and implementation of all government policies, programmes and decisions. It also includes extending a gender awareness to the broader civil society.

Gender-sensitive indicator

A gender-sensitive indicator is defined as a piece of statistical information on some aspect of women's lives, status or situation vis-à-vis that of men, and on how that situation is changing over time. Such indicators are necessary tools for measuring progress towards attaining the objective of gender equality and ensuring that the benefits of development are shared equitably.