

APPENDIX I

INTERNATIONAL AND NATIONAL ASSOCIATIONS OF CORRESPONDENCE INSTITUTIONS

This list includes those associations which have members in Commonwealth Countries

INTERNATIONAL ASSOCIATIONS

The International Council for Correspondence Education
President: Professor Bakhshish Singh, Directorate of Correspondence Courses, Punjabi University, Patiala 147002, India

REGIONAL ASSOCIATIONS

Africa

The African Association for Correspondence Education
President: Mr Kenneth Noyau, Director, Mauritius College of the Air, District Courthouse, Moka, Mauritius.

The Distance Learning Association (Southern Africa)
Secretary: Montseng Mofokeng, Lesotho Distance Teaching Centre, P O Box 781, Maseru 100, Lesotho.

Australasia

The Australian and South Pacific External Studies Association
President: Mr Jerry Grimwade, Head, School of External Studies, Royal Melbourne Institute of Technology Limited, 167 Franklin Street, Melbourne, Victoria 3000, Australia

Europe

The European Council for Education by Correspondence
Secretary: Mr Michael Newell, Wolsey Hall, 66 Banbury Road, Oxford, OX2 6PR, England.

The European Home Study Council
President: Mr C J J Wiedhaup, Loseweg 157, 7315 DC Apeldoorn, Netherlands.

NATIONAL ASSOCIATIONS

Australia

The Australian Association of Correspondence School principals
Contact: The Principal, The Correspondence School, 410 Elizabeth Street, Melbourne, Victoria 3000, Australia.

Britain

The Association of British Correspondence Colleges
Secretary: Mr F L Cowham, 6 Francis Grove, London, SW19 4DT, England.

Canada

The Departments of Education (Canada) Correspondence School Association
President: Mr W B Naylor, Director, Ministry of Education, Science and Technology, Correspondence Branch, 755 Queens Avenue, Victoria, British Columbia, V8T 4W8, Canada.

India

The National Council for Correspondence Education, India
President: Professor Bakhshish Singh, Directorate of Correspondence Courses, Punjabi University, Patiala 147002, India.

APPENDIX 2

COUNCIL FOR THE ACCREDITATION OF CORRESPONDENCE COLLEGES

The Council for the Accreditation of Correspondence Colleges was formed in 1969 as an independent body with the co-operation of the Secretary of State for Education and Science who nominates the Chairman and five Members of the Council, all of whom are persons of recognised responsibility and established reputation in the field of further education, and provides two members of Her Majesty's Inspectorate to attend meetings. Five additional Members are nominated by the Accredited Colleges. The Council, which is non-profit-making, is constituted as a Company Limited by Guarantee, and recognised as a Registered Charity.

Now grant-aided by the Department of Education and Science, the Council is the only organisation in the United Kingdom officially recognised as responsible for the award of Accreditation to Correspondence Colleges.

The principal objects of the Council are:-

- (a) To promote education by setting standards for all aspects of tuition, education or training carried out wholly or in part by post, to investigate the manner in which such activities are carried out and to grant, where appropriate, the award of accreditation stating that the activities of the college so investigated conform to such standards.
- (b) To make known the requirements of standards set by the Council from time to time and to promote interest in the benefits arising therefrom.
- (c) To give effect to the standards set with a view to raising standards of postal tuition, to furthering its development on sound and progressive lines, to improving existing methods and introducing new techniques in postal tuition and to linking, where appropriate, correspondence courses with other forms of education.
- (d) To protect the interests of students and colleges having regard to the distinctive characteristics, traditions and needs of both.

The process of accreditation is carried out intensively by panels of independent qualified assessors appointed by the Council. The assessors' reports, supplemented by the reports of members or officers of the Council, are finally considered by the full Council before a decision as to accreditation, or otherwise, is made. Accreditation is subject to periodic review.

The Chairman of the Council is:-

Mr J Brosgall, B.Sc.
Formerly Training Adviser Unilever Limited
27 Marylebone Road,
London NW1 5JS

All enquiries should be addressed to:-

Mr R E G Perrins, F.C.A., Secretary
Council for the Accreditation of Correspondence
Colleges,
27 Marylebone Road,
London NW1 5JS

APPENDIX 3

COLLEGES ACCREDITED BY THE COUNCIL

The Agricultural Correspondence College, Warborough, Nr Oxford, OX9 8DQ 086 732 8219	Farming
Aldermaston College, Aldermaston Court, Reading, Berks RG7 4PF 073 521 2241 (Woolhampton 2241)	General Education, including GCE "O" and "A" levels. Professional, Commercial and Engineering examinations and Certificate courses.
The Association of Dispensing Opticians, 22 Nottingham Place, London W1M 4AT 01 935 7411/2	Preliminary and Final dispensing examination courses. A.D.O. Fellowship and Honours diplomas (leading to registration by General Optical Council).
Avigation 30 Central Chambers Ealing Broadway, London W5 2NR 01 567 8949	Courses for Student and Private Pilot's Licences, Professional Pilot's Licence, Flight Navigator's Licence.
Business Training Ltd., Sevendale House 7 Dale Street Manchester M1 1JB 061 228 6735/6	English for Business for those whose first language is not English.
Chart Tutors, Correspondence Centre, 7-11 Modern Court, Fleet Lane, London EC4A 4EE 01 236 3741	Accountancy, Legal.
The Chartered Insurance Institute, Tuition Service, 31 Hillcrest Road, South Woodford, London E18 2JP. 01 989 8464	Insurance diploma and certificate courses.
Civil Service Correspondence School, Ware, Herts. 0920 5926	Civil Service examinations. General education.
College of Estate Management, University of Reading, Whiteknights, Reading, Berks, RG6 2AW 0734 861101	RICS, ISVA, and other professional courses in land use, surveying, valuation, estate agency. External degree in estate management, Reading University. Certificate for technicians in quantity surveying.
The College of Law, Braboeuf Manor, St Catherines, Guildford, Surrey, GU3 1HA 0483 76711	Legal professional courses for Bar and Solicitors' qualifying examinations.
Co-operative Union Ltd., Postal Tuition Section, Stanford Hall, Loughborough, Leics. LE12 5QR (East Leake 2333) 050 982 2333	Distributive Trades Certificates and Diplomas; Studies in Clerical Work and Secretaryship; Co-operative and Social Studies courses.

Correspondence School of Journalism
and Television,
Frilsham,
Hermitage,
Nr Newbury, Hermitage 201444
Berks RG16 OXG (0635)

Ellis School of Architecture,
Surveying and Building,
Albany House
Worcester, WR1 3DZ 0905 23706

Chart Foulks Lynch & Co. Ltd.,
Correspondence Courses,
53 Great Sutton Street,
London EC1V ODQ 01 251 4981

The Institute of Grocery
Distribution,
Grange Lane,
Letchmore Heath,
Watford, 092 76 7141/6
Herts WD2 8DQ (Radlett 7141)

International Correspondence
Schools,
Intertext House,
160 Stewarts Road,
London SW8 4UJ 01 622 9911

London Educational Association,
Sheffield House,
Aldermaston Court,
Reading, 073 521 2241
Berks RG7 4PE (Woolhampton 2241)

London School of Journalism,
19 Hertford Street,
Park Lane,
London W1Y 8BB. 01 499 8250

May's Correspondence College,
63 Cleveland Road
London E18 2AF 01 989 9726

Medical Correspondence College,
1 Penn Place,
Rickmansworth,
Herts 87 79478

Mercer's Correspondence College,
Ware, Herts. 0920 5926

The Methodist Study Centre,
Room 78, 1 Central Buildings,
Westminster,
London SW1H 9NH. 01 222 7335

Metropolitan College and Metro-
politan College of Law,
Aldermaston Court,
Reading 073 521 2241
Berks RG7 4PW (Woolhampton 2241)

Journalism in Africa in all its
aspects. Short story writing, etc.

Professional and Trade examinations
of the Building and Construction
industry.

Accountancy.

Distributive Trades Certificates
and Diplomas.

Technical, Professional,
Commercial, General education

Elementary general education,
Commercial, Technical.

Journalism, Short Story writing,
English.

Institute of Bankers Parts I and II.

Mainly post-graduate Medical and
Nursing courses.

Civil Service examinations,
GCE courses.

Biblical and Theological courses at
basic, intermediary and advanced
levels to equip lay and ordained
Christians for work in the Church
and Community.

Accountancy, Professional,
Commercial, General Education.

NALGO Correspondence Institute,
Nalgo House,
1 Mabledon Place,
London WC1H 9AJ 01 388 2366

Professional examinations for
Local Government and other Public
Service Officers, GCE subjects.

National Extension College,
18 Brooklands Avenue,
Cambridge CB2 2HN 0223 63465

Elementary courses: GCE "O" and "A".
Preparatory courses for Open Univer-
sity, Degree and Diploma, Profess-
ional, General Interest courses.

National Marine Correspondence
School,
28 Hamilton Street,
Birkenhead,
Cheshire L41 1AL 051 647 6777

Courses for Yachtsmen (including
Dept. of Trade and Industry
Certificates).

The National School of Salesmanship
Concessionaires Ltd.,
Sevendale House,
7 Dale Street,
Manchester, M1 1JB 061 228 6733/4

Professional diploma courses

The Northern School of Physical
Therapies,
100 Waterloo Road,
Blackpool,
Lancs FY4 1AW 0253 403548

Theoretical studies in massage plus
practical work in approved centres.

Pitmans Correspondence College,
Worcester Road,
Wimbledon,
London SW19 7QQ 01 947 6993

Professional and Commercial courses,
Secretarial, and Secretarial
Teachers' courses, General education.

The Rapid Results College
Tuition House,
London SW19 4DS 01 947 2211

General education, Professional
courses, Commercial courses.

Rhodes International,
Nyton House,
Aldingbourne, Nr. Chichester,
Sussex PO20 6UL (Eastergate)
024 368 2054

Interior Design as a vocation.

The School of Accountancy and
Business Studies,
Intertext House,
341 Argyle Street,
Glasgow, G2 8LW 041 221 2926

Professional examination courses,
Other business and commercial
courses.

Transport Tutorial Association,
c/o Ealing Technical College,
St Mary's Road,
London W5 5RF 01 579 4111

Institute of Transport examination
courses.

Trans-World Tutorial College,
9 The Esplanade,
P O Box 42, Jersey 0534 36122

Introductory courses especially de-
signed in preparation for careers in
Commerce and Industry principally in
Developing Countries.

The Wheelhouse School of
Navigation,
The Wheelhouse,
Polgreen,
St Newlyn East
Newquay,
Cornwall, TR8 5HR 087 251 303

Course for Amateur Yachtsmen with
special reference to RYA/DOT
Certificate.

Wolsey Hall,
Oxford, OX2 6PR 0865 54231

General Education : GCE "O" and "A"
Degree, Diploma and Professional
Courses. Preparatory courses for
the Open University.

The Writing School,
Dundas House
135 Notting Hill Gate
London W11 3LB 01 221 1067

Courses on all forms of writing.