

Subject Index

Subject Index

Because public administration is a subject in most of the institutions it does not appear in the index, as part of the activities of most institutions.

The terminology employed by institutions to describe their training, research and consultancy activities has been used for the index, without attempting to ascertain whether descriptions are in fact employed in the same way by all institutions.

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Institution Index

The code for each entry indicates the country in which each institution is situated (see Key page xi). The number indicates where the institution appears in the sequence for each country. Where the reference is to a former title or to information contained in a final note an asterisk * has been placed after the item.

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Indian Institute of Public Administration (IIPA)	IND	18
Indian Revenue Service (Direct Taxes) Staff College *	IND	27
Indian Society for Training and Development (ISTD)	IND	19
Industrial Society, The	BRI	10
Institute of Applied Manpower Research	IND	20
Institute of Commonwealth Studies	BRI	15
Institute of Development Management, Tanzania	TAN	2
Institute of Development Management - Botswana, Lesotho, Swaziland (IDM)	INT	7
Institute of Development Studies, Sussex (IDS)	BRI	11
Institute of Environmental Studies *	CAN	5
Institute of Finance Management	TAN	3
Institute of Oceanography *	CAN	5
Institute of Public Administration	UGA	1
Institute of Public Administration and Management	SIE	1
Institute of Public Enterprise (IPE)	IND	21
Institute of Secretariat Training and Management	IND	22
International Airports Authority of India Training Centre	IND	23
International Association of Schools and Institutes of Administration (IASIA) *	INT	9
International Centre for Public Enterprises in Developing Countries (ICPE)	INT	8
International Institute of Administrative Sciences (IIAS)	INT	9
International Training Institute	AUS	3
Kenya Institute of Administration (KIA)	KEN	2
Kenya Institute of Business Training	KEN	3
Kenya Institute of Management (KIM)	KEN	4
Kenya Polytechnic	KEN	5
Kenya Staff College	KEN	2
Kuring-Gai College of Advanced Education	AUS	4

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Lagos, University of	NIG	3
Latin American Centre for Development Administration (CLAD)	INT	10
Leeds, University of	BRI	12
Lesotho Institute of Public Administration (LIPA)	LES	1
Lesotho, National University of	LES	2
Local Government Institute *	BAN	7
London School of Economics (1) Department of Government	BRI	16
(2) Social Planning in Developing Countries Programme	BRI	17
London, University of, (1) Birkbeck College	BRI	14
(2) Institute of Commonwealth Studies	BRI	15
(3) L.S.E. Department of Government	BRI	16
(4) L.S.E. Social Planning in Developing Countries Programme	BRI	17
Macquarie University	AUS	5
McGill University	CAN	8
Malawi Polytechnic	MLW	1
Malawi, University of	MLW	2
Malaya, University of	MAY	1
Malaysia, Universiti Sains	MAY	2
Malta, Office of the Prime Minister	MLT	2
Malta, University of	MLT	1
Management Development Institute (MDI)	GAM	1
Management Development Institute (MDI)	IND	25
Management Development Programme (MDP)	INT	11
Management Services Board	ZAM	1
Management Services Division (MSD)	SRL	1
Management Training and Advisory Centre (MTAC)	UGA	2
Manchester, University of	BRI	18
Manitoba Civil Service Commission	CAN	9
Marga Institute	SRL	2
Massey University	NEZ	1
Mauritius Institute of Management	MRT	1
Mauritius, University of	MRT	2
Melbourne, University of (1) Grad. School of Business Administration	AUS	7
(2) Department of Political Science	AUS	8
Middle East Centre, Cyprus	INT	12
Mitchell College of Advanced Education	AUS	9
Nagpur, University of	IND	26
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National Academy of Direct Taxes, Nagpur	IND	27
National Institute of Business Management	SRL	3
National Institute of Health and Family Welfare	IND	29
National Institute of Local Government	BAN	7
National Institute of Public Administration*	BAN	8

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National Institute of Public Administration (NIPA)	ZAM 2
National Institute of Rural Development (NIRD)	IND 30
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National Productivity Centre (NPC)	MAY 4
National Productivity Council (NPC)	IND 31
New Brunswick Board of Management	CAN 10
New England, University of	AUS 10
New South Wales Institute of Technology	AUS 11
New South Wales, University of (1) Australian Graduate School of Management	AUS 12
New South Wales, University of (2) Institute of Administration	AUS 13
New Zealand Administrative Staff College	NEZ 2
New Zealand Institute of Public Administration	NEZ 3
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Nigerian Institute of Management (NIM)	NIG 4
Nigerian Institute of Supervisory Management/Management Development Group	NIG 5
Northern Rivers College of Advanced Education	AUS 14
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Papua New Guinea, University of	PNG 2
Papua New Guinea University of Technology	PNG 3
Pearson Institute for International Development *	CAN 5
Personnel and Administrative Reforms, Department of	IND 10
Poona, University of	IND 34
Prince Edward Island Civil Service Commission	CAN 15
Public Administration Training Centre (PATC)	BAN 8
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Public Enterprises Division, General Treasury	SRL 4
Public Service Commission of Canada	CAN 16
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Queensland Institute of Technology	AUS 15
Queensland, University of (1) Department of Government	AUS 16
(2) Department of Management	AUS 17

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Royal Institute of Public Administration	BRI	20
Royal Institute of Technology	AUS	6
Rural Development Academy	BAN	9
Sardard Vallabhbhai Patel National Police Academy	IND	36
Saskatchewan Public Service Commission	CAN	18
Scottish Business School	BRI	21
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Singapore, National University of	SNG	2
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(2) Institute of Social and Administrative Studies	INT	15
Sri Lanka Institute of Development Administration	SRL	5
Staff Training College	MLW	3
Staff Training Institute*	BAN	8
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Strathclyde, University of	BRI	22
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Swaziland Institute of Management and Public Administration	SWA	1
Swaziland, University of	SWA	2
Tasmania, University of	AUS	19
Tonga, Office of the Prime Minister	TON	1
Training Administration and Public Service Staff Training Centre	BAR	1
United Nations Development Administration Division (UNDAD)	INT	16
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LONGER COURSES (ONE ACADEMIC YEAR OR LONGER)

* Courses in public/development administration having general administration/management programmes which provide an opportunity to specialise in public development/administration

Longer Courses

COUNTRY	Undergraduate diploma/certificate	Undergraduate degree	Postgraduate diploma/certificate	Master's degree (course work)	Postgraduate research degree
AUSTRALIA	12 14 15* 18 20	2* 4* 6* 9 11* 12* 14* 15* 16* 18* 19 20*	2 4* 5 6* 8* 9 11* 15 18* 20*	2* 4* 5* 7 11* 12* 15* 16* 17* 18* 19 20*	7 12 17
BANGLADESH	3	4* 5*		4 5* 6	
BRITAIN	8* 9 13*	1* 6 7 8* 12	6 7 8* 13 18* 21	1* 2* 3* 4* 6 7 9 13 14* 15 16* 17* 21* 22 23	7 9 21 22
CANADA	4* 9* 13 19* 21*	5 7* 8 13 17* 21	3* 4* 7 13	3* 4* 5 6* 7* 8 13 17* 19* 20 22*	5 20
GHANA	3*	3*	2*	3*	
GUYANA	2* 3*	2			
INDIA	31	32*	6 10* 14 15 16 17 18* 21* 25 26 28 31 32* 33 34* 41	26* 29 32* 33* 34* 39*	26* 32* 33* 34* 39
KENYA	5	6			
LESOTHO	1*	2*			
MALAWI	1 2*	1 2*			
MALAYSIA		1*	1*	1*	
MALTA		1*			
MAURITIUS	2*	2*			
NEW ZEALAND		1 4*	1	1 4*	4*
NIGERIA	2*	2* 5		2* 5	
PAPUA NEW GUINEA	1* 3	1* 3			2
SINGAPORE		2*			2*
SRI LANKA			5*		
TANZANIA	2* 3	1*	1* 2 3		
UGANDA	1		1*		
ZAMBIA	2*	3*		3*	
INTERNATIONAL & REGIONAL	13 14 20*	14* 19* 20* 21*	13 19* 20*	20* 21*	20*

Periodicals Index

Periodicals

The following index contains the titles of publications, other than newsletters, which are published regularly by the institutions described in the Directory under the numbers indicated. Titles of a large number of books, reports, studies, occasional papers, working papers, case studies, newsheets, etc. are listed in the publications section of individual entries.

Administration for Development, biannual	PNG 1
Administrative Sciences Review, quarterly	BAN 8
Administrator, The, quarterly	IND 24
African Administrative Studies, biannual	INT 2
African Management Review	INT 5
Appropriate Technology Documentation Bulletin, bi-monthly	IND 38
Arab Journal of Administration, quarterly	INT 3
ASCI Journal of Management, annual	IND 1
Australian Journal of Management, biannual	AUS 12
Bangladesh Development Studies, quarterly	BAN 2
Browsee, The, quarterly	SNG 1
Canadian Journal of Development Studies, biannual	CAN 14
Canberra Series in Administrative Studies, occasional	AUS 2
Commonwealth Papers, occasional	BRI 14
Co-operative Perspective, quarterly	IND 41
Corporate Planning, thrice annually	BRI 2
Current Management Literature, monthly	IND 1
Decision, quarterly	IND 16
Documentation in Public Administration, quarterly	IND 18
Energy Management, quarterly	IND 31
Government Training Institute Journal, annual	KEN 1
Greenhill Journal of Administration, quarterly	GHA 1

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Health and Population - Perspective and Issue, quarterly	IND 29
Human Futures, quarterly	IND 35
IDS Bulletin, quarterly	BRI 10
Indian Journal of Industrial Relations, quarterly	IND 37
Indian Journal of Public Administration, quarterly	IND 18
Indian Journal for Training and Development, bi-monthly	IND 19
Indian Management, monthly	IND 6
Industrial Society, bi-monthly	BRI 9
International Perspectives, occasional	AUS 3
International Review of Administrative Sciences, quarterly	INT 9
IPE Journal, quarterly	IND 21
Journal of the All India Institute of Local Self-Government, quarterly	IND 5
Journal of the Kenya Institute of Administration, annual	KEN 2
Journal of Local Government, biannual	BAN 7
Journal of Management Business and Economics, quarterly	BAN 6
Journal of Management Studies, biannual	GHA 3
Journal of Public Administration and Management, annual	UGA 1
Journal of Rural Development, bi-monthly	IND 30
Journal of Social Science, annual	MLW 2
Local Government Studies, quarterly	BRI 2
Lok Proshashon, quarterly	BAN 8
Maintenance, bi-monthly	IND 31
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Pentadbiran Awam	MAY 1
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Prospect, quarterly	BAH 1
Public Administration, quarterly	BRI 19
Public Administration and Development, quarterly	BRI 19
Public Enterprise, quarterly	INT 8
Public Policy Seminar Papers, occasional	AUS 19
Public Sector, The, quarterly	NEZ 3
Public Sector Financial Manager, The, occasional	JAM 3
Reporter, The, quarterly	MAY 4
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Revue Internationale des Sciences Administratives, quarterly	INT 9
RMIT Local Government Papers, biannual	AUS 6
SEDME, quarterly	IND 38
SENDOC Bulletin Part-I: Industry and Technology, monthly	IND 38
SENDOC Bulletin Part-II Economics and Development, monthly	IND 38
SENDOC Bulletin Part-III: Management and Behavioural Sciences, monthly	IND 38
Social and Economic Studies, quarterly	INT 20
Teaching Public Administration, biannual	BRI 17
Training for Development	AUS 3
Transactions	IND 36

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Udyog Pragati, quarterly	IND 28
University of Melbourne Research Report, annual	AUS 8
Utpadakta, monthly	IND 31
Vikalpa, quarterly	IND 14
Vikas Banking, quarterly	IND 25
Working Paper Series (University of Aston in Birmingham)	BRI 1
Working Paper Series (Ottawa University)	CAN 13

Appendix 1

Appendix 1

Commonwealth Secretariat

The Commonwealth Secretariat is at the service of all member countries of the Commonwealth. It is the main agency for consultation and the exchange of information among them and is responsible for several programmes of co-operation.

Mr Shridath Ramphal, former Minister of Foreign Affairs and of Justice of Guyana, heads the Secretariat as Commonwealth Secretary-General. He was selected by Heads of Government in 1975 to succeed Mr Arnold Smith of Canada who became the first Secretary-General in 1965. Mr Ramphal is assisted by two Deputy and two Assistant Secretaries-General.

One Deputy has responsibilities covering international affairs, legal co-operation, information and some administration and conference services. The other oversees divisions concerned with economic affairs, export market development and food production and rural development. One Assistant Secretary-General supervises the Human Resource Development Group which covers Secretariat programmes concerned with Education, Fellowships and Training, Health, Management Development, Women, and Youth as well as the Science Division; the other, as Managing Director of the Commonwealth Fund for Technical Co-operation (CFTC), is in charge of technical assistance.

Independent member governments meet the costs of the Secretariat through agreed contributions, related to population and national income. Its budget for 1985/86 is £5,638,000. The Secretariat administers the CFTC and the Commonwealth Youth Programme (CYP) and works closely with the Commonwealth Science Council (CSC). These are funded separately by governments on a voluntary basis. The CFTC has a plan of expenditure for 1985/86 of £27 million. The CYP and CSC have budgets of £1,383,000 and £384,850 respectively.

The Secretariat has some 400 staff from 30 countries. Its work reflects the major interests of member nations. It services the Commonwealth in its collective efforts to advance international consensus on global issues, provides information to assist governments in formulating policy, and helps co-operation between countries.

The International Affairs Division assists consultation between member governments on political issues. In association with host governments, it organises the meetings of Heads of Government, regional Heads of Government (of the Asia-Pacific countries) and Senior Officials. It services committees and special groups set up by Heads of Government dealing with political matters, such as the Commonwealth Committee on Southern Africa through which governments have worked to help Zimbabwe to independence and continue to do so for Namibia; the Commonwealth Action Group on Cyprus; and the Consultative Group on the Special Needs of Small States set up by Heads of Government at New Delhi in 1983. The Division serviced the Commonwealth observer groups at the pre-independence elections in Zimbabwe and the 1980 elections in Uganda, and has an important co-ordinating role in support of the work of the Group of Eminent Persons which Heads of Government in Nassau decided to establish to assist the process of political dialogue in South Africa. The Division includes a Human Rights Unit set up in 1985. The Secretariat has observer status at the UN; the Division monitors international progress on such matters as the Law of the Sea, and reports back to governments.

The Economic Affairs Division is the focal point for Secretariat activities in the economic sphere. It organises and services the regular meetings of Commonwealth Finance and Employment and Labour Ministers; prepares papers for consideration by Heads of Government; undertakes studies on economic issues of interest to member governments; and publishes regular bulletins on commodities, international development policies, capital markets, regional cooperation and on basic statistics of small states. The Division has serviced in recent years a number of expert groups commissioned by Heads of Government or Ministers to make proposals towards the resolution of global economic problems. Such groups have reported on protectionism, obstacles to North-South negotiating process, reform of the international financial and trading system, the debt crisis, the management of technological change, and the special needs of small states. The Division also serviced an intergovernmental consultative group established by Commonwealth Heads of Government at their New Delhi meeting to promote consensus on a wide range of international issues. The Group submitted its final report in 1985. The Division has programmes to assist developing member countries on their access to international capital markets, economic adjustment and on policy development relating to foreign investment.

The Legal Division services the meetings of Law Ministers and Attorneys-General. It runs a Commonwealth

fraud liaison service in the fight against commercial crime, operates training programmes for legislative draftsmen and facilitates co-operation and exchanges of information on law reform, taxation policy, extradition, the reciprocal enforcement of judgements and other legal matters. Its quarterly Commonwealth Law Bulletin reports on legal developments throughout the Commonwealth as well as international law. It also publishes other studies on subjects of topical interest and concern in Commonwealth jurisdictions.

The **Information Division** provides information on the work of the Commonwealth. It supplies news, feature articles, radio tapes and films. Its publications include "Commonwealth Currents", a bi-monthly magazine. The Division assists with media training.

The **Science Division**, working under the guidance of the Commonwealth Science Council of 33 governments, operates regional co-operative programmes to extend the application of science for technology for development in such areas as energy, water and mineral resources, biological resources, agriculture, environmental planning, industrial support, and science management and organisation.

The **Human Resource Development Group (HRDG)** set up in 1983, brings together the following six programmes whose primary purpose is the development of human resources in Commonwealth countries. As well as projects in its six areas, the Group organises multi-disciplinary activities, with an emphasis on operational projects in the field. The group aims to provide short-term consultancy services in areas of human resource planning and development and the upgrading of professional skills. Funding for each of the programmes (except the Commonwealth Youth Programme) is provided by CFTC.

The **Education Programme** operates a range of training workshops and co-operative projects in areas identified by Education Ministers, whose three-yearly meetings it also services. Its present areas of emphasis include higher education and student mobility, resources for education and their cost-effective use, education and youth employment, distance education, and new technologies in education, non-formal education, science education, education in small island states and teaching about the Commonwealth.

The **Fellowships and Training Programme** helps governments meet some of their manpower development needs by responding to requests from governments for the training of their nationals through courses, attachments and study visits in other Commonwealth developing countries.

Approximately 1,800 students were supported in 1984/85. Study in developed member countries is supported only where suitable training facilities are not available in developing countries or under bilateral programmes. Training programmes are sometimes arranged to complement the work of experts provided under the CFTC.

The Management Development Programme of HRDG assists governments in the development of human resources, particularly at senior government level and in public sector organisations. Management programme for a wide range of specialist areas are arranged. The development of training resources, including the training of trainers is a major concern. MDP also acts as a "clearing - house" for information related to public administration issues.

The Medical Programme, guided by the 3-yearly meetings of Commonwealth Health Ministers, assists governments to strengthen their health services. It supports the work of regional health organisations, undertakes studies and provides advisory services to governments.

The Women and Development Programme, supports and assists Commonwealth Governments to enhance the role of women as agents and beneficiaries of development, at local, national, regional and international levels. The activities have focused on improving employment opportunities, training and education, policy analysis, health and legal concerns and collecting and updating of statistical data on women.

The Commonwealth Youth Programme, funded through separate contributions from Governments, seeks to promote the involvement of young people in the development of their countries. It operates training programmes from CYP centres in Africa, Asia, the Caribbean and Pacific, offers project grants and study fellowships, conducts research and disseminates information.

Commonwealth Fund for Technical Co-operation

The Commonwealth Fund for Technical Co-operation is a multilateral agency set up in 1971 within the Commonwealth Secretariat to provide technical assistance - advice, experts and training - to Commonwealth developing countries.

Unlike traditional aid agencies operated by the wealthier nations, the CFTC is a co-operative endeavour of all its

members. Its resources are contributed by both developed and developing member countries, with the latter playing a dual role as donors and recipients.

Started on a modest basis with first-year resources of £400,000, the CFTC has grown rapidly to reach £22.7 million in 1984/85 with a plan of expenditure of £27 million for 1985/86. A steady increase in subscriptions from governments, which are made voluntarily, reflects wide acknowledgement of its usefulness to developing countries in their development efforts.

As well as the CFTC - funded programmes just described, CFTC assistance is also provided under programmes covering:

- the supply of long and short term experts and advisers to governments;
- an in-house consultancy providing a speedy, confidential service to governments in economic, financial and legal matters; and
- an Industrial Development Unit assisting in the creation, resuscitation or upgrading of industries.

Experts are provided under a **General Technical Assistance Programme** which also covers the use of consultancy firms to provide advice or prepare feasibility studies for governments. Almost 225 long term experts (serving for six months or more) were on CFTC assignments in mid-1985. The main sections covered are: agriculture, education, industry, finance, administration and planning.

Experts currently in the field in both advisory and operational positions include accountants, actuaries, agriculturists, architects, auditors, bankers, broadcasters, economists, educators, engineers, foresters, hydrologists, legal draftsmen, planners, foresters, public administrators, quantity surveyors, statisticians, tax assessors, university professors, lecturers and administrators, veterinarians and a Chief Justice. Among the fields in which other advisers are providing assistance are audio-visual aids, broadcasting, education, electronic data processing, environment, handicrafts, industrial development, insurance, irrigation, port administration, railways, ship-building, telecommunications, and tourism.

It is CFTC policy to make the widest use of experts from developing member countries and their proportion within the total has risen to around 65 per cent. Experts have been drawn from 18 Commonwealth developing countries.

A roster is maintained of experts who wish to be considered for assignments and, where necessary, advertisements calling for applications are placed in publications circulating within the Commonwealth. In keeping with Commonwealth concerns, small island states now account for some 64 per cent of all long-term field experts. Experts are recruited only to meet specific requests from governments, and only nationals of Commonwealth countries are employed.

Short term advisory assignments in certain key fields are undertaken by the CFTC's **Technical Assistance Group**, which provides advice to governments in selected areas of high priority which include petroleum and other natural resources development, maritime boundary delimitation and fisheries access agreements, statistics and macroeconomic policy and financial management. The Group provides advisory services on external debt management, and the package includes its own computer software called the Commonwealth Secretariat Debt Recording and Management System (CS-DRMS).

The CFTC's **Industrial Development Unit** assists governments in the development and implementation of industrial projects. In the last two years over 200 projects were assisted in all the developing countries in the Commonwealth, particularly the smaller and poorer countries. Over two-thirds of the projects are in the small-scale and agro-industrial sectors. An emerging and important aspect of IDU's work is in the reactivation and rehabilitation of industries. Technical assistance is provided for gap-filling and complementary inputs in all states of project development, including: the identification of industrial opportunities, the preparation and appraisal of projects, the choice of technology and utilisation of capital funding and joint venture offers, the construction and commissioning of plant, and technical and managerial training, and advice to rehabilitate, upgrade, diversify and increase productivity of existing industries.

A further major technical programme financed by the CFTC focuses on **Export Market Development**, and supports the promotion and marketing of primary, processed and manufactured products. It has particularly benefited countries with an established industrial sector and those in the early stages of industrialisation. An important aim underlying all projects is the imparting of technical expertise to local personnel in the Commonwealth developing countries.

It commissions surveys, assists in training exporting staff and setting up national systems to facilitate trade,

and conducts a range of export marketing programmes. These include buyer-seller meets, contact promotion programmes, integrated marketing programmes for single product and the more wide-ranging export business intensification programmes.

The CFTC also finances the work of other divisions within the Commonwealth Secretariat. The **Food Production and Rural Development Division** set up in 1975, responds to needs expressed at the Meetings of Commonwealth Agriculture Ministers which it services, and focuses attention on food production in developing countries with special concern for the small farmer and the rural poor. The Division's work in recent years largely involved upgrading of skills of officials through training and exchange of experience. Its recent activities related, inter alia, to agricultural and irrigation management, planning and implementation of development projects, land use planning, dryland farming, rural credit and small farmer organisations for rural areas, small holder livestock and fisheries development and management of Exclusive Economic Zones (EEZ). In the light of the current economic and food crisis in Africa, the Division has reorganised its work to help member countries in meeting their specific needs, particularly in the field of agricultural management and development.

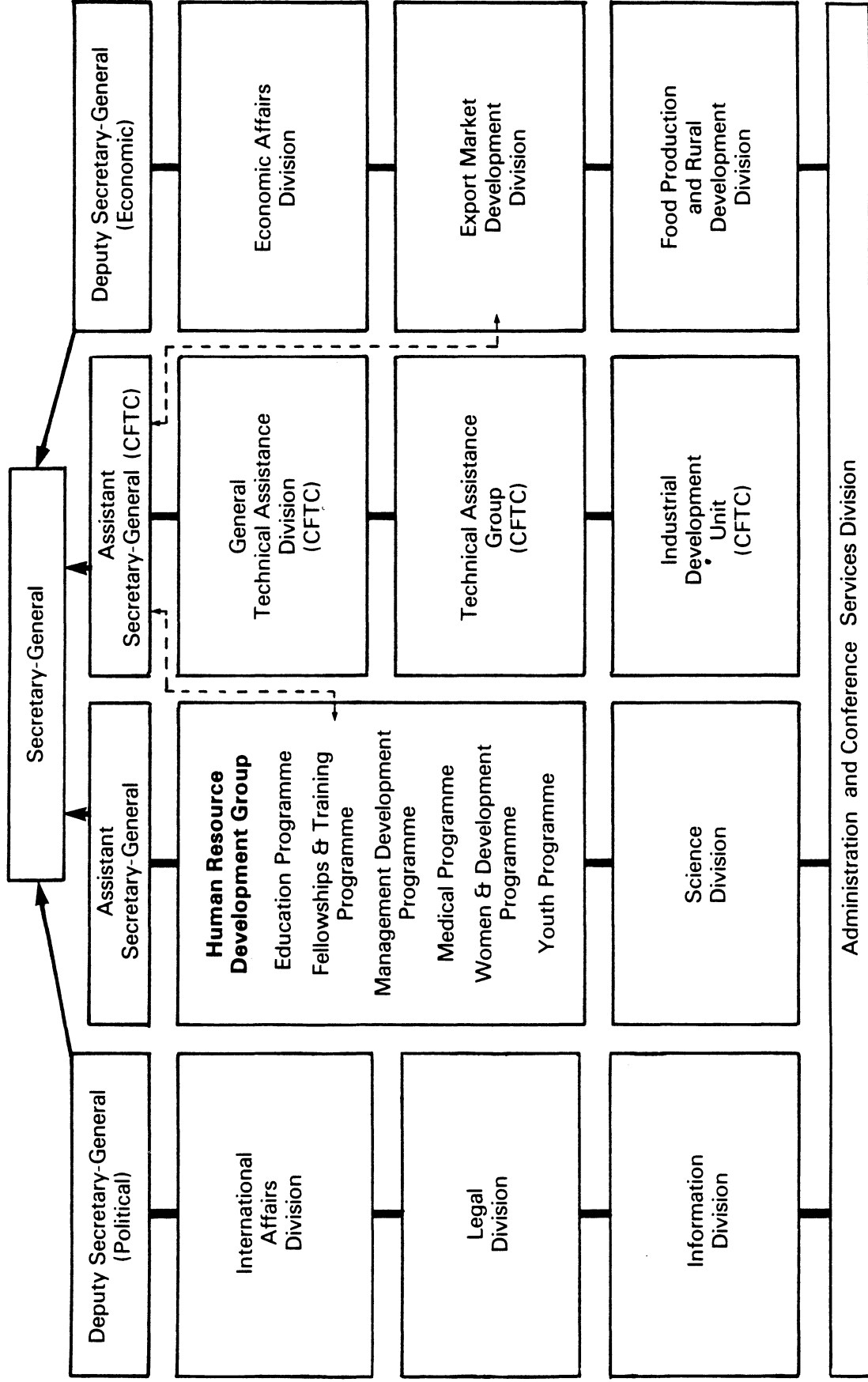
The CFTC has responsibility within the Secretariat for co-ordinating a Commonwealth programme of educational support for Namibian refugees, and provides scholarships for them to study in developing Commonwealth countries. It has also helped to provide distance education programmes for Namibian refugees in Zambia and Angola and for South Africa refugees in Tanzania.

Regional co-operation is supported through such organisations as the Caribbean Community, the South Pacific Bureau for Economic Co-operation, and two regional health Secretariats in Africa, operating from Nigeria and Tanzania. The CFTC also collaborates with other international organisations like the International Trade Centre in Geneva, the Economic and Commission for Africa, and the Agence de Co-operation Culturelle et Technique in projects benefitting Commonwealth countries

Support is also given to training activities of benefit to member countries undertaken by other Commonwealth bodies, including non-governmental organisations, like the Commonwealth Broadcasting Association, the Commonwealth Magistrates Association, the Commonwealth Nurses Federation and the Commonwealth Association of Surveying and Land Economy.

Appendix 1

A Board of Representatives, with one member from each participating country and an elected chairman, meets twice a year to set CFTC policy. A smaller Committee of Management, with the Commonwealth Secretary-General as chairman, meets more frequently to provide detailed guidance.



Appendix 2

Appendix 2

COMMONWEALTH SECRETARIAT DIRECTORIES*

CFTC	Guide to Education and Training Resources in the Developing Countries of the Commonwealth, 260pp Third edition 1983	£7.50
Education	Commonwealth Directory of Qualifications and Courses in Educational Administration, 77pp 1980	2.00
	Commonwealth Retrospective National Bibliographies - An annotated directory 1981, 128pp	£7.50
	Directory of Development Studies - Courses in the Commonwealth, 230pp 1982	£5.00
	Directory of Technical Teacher Training Facilities in Commonwealth Countries, 64pp 1981	£2.00
	Guide to Education and Training Resources in the Developing Countries of the Commonwealth (2nd edition, (1983)	£7.50
	Improving University Teaching - A survey of programmes in Commonwealth countries (1978)	£2.00
	Research Opportunities in Commonwealth Developing Countries - Published in collaboration with the Association of Commonwealth Universities and obtainable from ACU, 36 Gordon Square, London WCLH 0PF 1984	
Research Strengths of Universities in the Developing Countries of the Commonwealth (2nd edition, 1978) Published in collaboration with the Association of Commonwealth Universities	£3.50	
Food Production & Rural Development	Training for Agricultural Development - A Directory of Commonwealth Resources 1985	£12.50
Information	Commonwealth Media Training: A Directory of Courses (1983)	
	Commonwealth Organisations - A handbook of over 250 official and unofficial organisations active in the Commonwealth 1985	£4.00
Legal	Commonwealth Directory of Post-Graduate Legal Programmes 1983-84	£5.00
	Directory of Schools of Law in the Commonwealth Published and distributed by Commonwealth Legal Education Association, 60pp 1984	£2.00

* Prices quoted current 1986

- Management Development** Training in Public Administration - A directory of training resources, related research and consultancy activities available in and to Commonwealth countries, 500pp 1985 £8.50
- Training in Public Enterprise Management - A directory of training resources, related research and consultancy activities for training the higher management of public sector enterprises, 472pp 1981 £5.00
- Medical** Health Training - A Directory of Commonwealth Resources (updated version proposed in 1986/87), 298pp 1979 £5.00
- Inventory of Drug Manufacturers and Drug Packaging Plants by Dr J Banerjee and Dr R Khan
- Science & Technology** International Activities in Science and Technology - A register of organisations of interest to Commonwealth countries